|  |
| --- |
| **Risk Assessment** |
| **Risk Assessment for the activity of** | **Holi Colour Festival 2025****Date: Wednesday 19th March****Time: 13:00-15:00****Location: Grass area around Arlott and the Fountain****During this event, around 70 students will throw coloured powders at each other (provided by SUSU) the start of this event, students will be given small paper cups to scoop the coloured powders, which are kept in plastic tubs around the area.****First aiders will be available at the event site and event will be ticketed and participants briefed about not entering University buildings after event.**  | **Date** | **20/02/2025** |
| **Unit/Faculty/Directorate** | **Indian Society****SUSU** | **Assessor** | **Varad Sonawane** |
| **Line Manager/Supervisor** | **Anika Parekh** **Aditya Sahdev**  | **Signed off** | ***Anika Parekh*** ***Aditya Sahdev*** |

| ***PART A***  |
| --- |
| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| **Equipment -**Loading and unloading | Damage to equipmentInjury when transporting equipment | Organisers doing manual handling | **3** | **3** | **9** | The society will ensure that minimal lifting is required. Any heavy loads will be broken down to make moving equipment much more manageable. | **2** | **1** | **2** | Transport routes will be shown cleared to ensure easy transit of equipment. |
| **Equipment -** Use of audio & electricity cables | Electrical shock | DJ, people setting up equipment | **3** | **4** | **12** | Equipment will be sheltered from rainEquipment will be at a distance away from water and powder paint. Speakers will be covered by plastic dust sheetsCables will be taped down and moved away as a trip hazard.Use of Bluetooth speakers to reduce wires and trip hazards. | **2** | **1** | **2** | Cables to be taped down, run through cable ramps or tied to structure where applicable. Equipment with valid PAT test is used.Organisers to alert emergency services in the case of any incidents.Any incidents to be reported to SUSU through the appropriate form. |
| **Equipment –** Noise Levels | High noise levels caused by both equipment and attendees | All | **3** | **3** | **9** | DJ will monitor noise levels throughout the event. The committee will remind attendees to be respectful of those in the vicinity of the event as we are planning this event on a weekday on campus | **1** | **1** | **1** | When the event finishes, the committee will remind attendees to be respectful of those in the local community. |
| Alcohol intoxication & substance abuse | Nausea, vomiting, hallucination etc | The student who has consumed the substance and potentially those around them | **2** | **4** | **8** | Whilst we India Soc do not tolerate substance abuse at any of our events, this point is mainly targeted at large gathering events like our club nights. We will isolate the individual, make sure they are being looked after, away from crowd & monitor their conditions. If they are in a worsening state, we will appropriately call 999 for emergency. | **2** | **3** | **6** | Organisers to alert emergency services in the case of any incidents.Any incidents to be reported to SUSU through the appropriate form. |
| **Number of attendees -** Attending Event | Overcrowding in venue, crushing, tripping & violence | All | **3** | **4** | **12** | There will be barriers around the event areas and controlled entry and exit from the Holi area.Responsibility of society to monitor traffic flows adhering to appropriate capacity levels.The event is ticketed and capacity in the area is limited to safe levels.Event organisers to keep exits clear.Dedicated area for attendees to leave any coats and bagsCommittee briefed on controlling onflow of participants, notify them of location of first aiders in case of incident  | **2** | **1** | **2** | Organisers to alert emergency services in the case of any incidents.Any incidents to be reported to SUSU through the appropriate form. |
| **Event -** Damage to personal possessions/ Union Southampton Property/University Property  | Theft and loss of items | All | **2** | **3** | **6** | * All attendees to be informed that personal possessions are taken into arena at their own risk and the event’s organisers cannot be held responsible for any loss or damage.
* Attendees will be emailed in advance with guidance on what to wear and to advise that they do not enter any buildings on campus following the event. Committee members will remind attendees of this during the event (announcement over micropohone)
 | **1** | **1** | **1** | A lost and found facility will be in place (SUSU Reception) should any lost items occurs.  |
| **Event -** Use of coloured herbal powder | Skin/ eye reaction to powder | All | **3** | **4** | **12** | Attendees informed about the use of herbal powder at the event. More information about the ingredients used can be found here <https://www.holicolorpowders.co.uk/product/colour-festival-package-250-participants/> Event’s Organisers to monitor use of powders and deal with any potential dangerous situations that arise at event.Attendees advised to bring glasses or sunglasses to the eventParticipants will be made aware that they cannot enter any University or SUSU buildings after the event and must go home first due to the colour powder | **2** | **1** | **2** | First aiders from Saint John’s Ambulance will be present at the event to treat any minor injuries.  |
| **Event - Fire** | Fire could be caused by power socket overload, or irresponsible use of water near electrical equipment. |  | **3** | **5** | **15** | * Keep all water and general liquids away from the electrical points
* Raise alarm if a fire is noticed
 | **2** | **2** | **4** |  |
| **Event –** Adverse Weather | Trips, slips, falls | All | **3** | **3** | **9** | The Students’ Union and the Committee will continue to monitor weather conditions prior to the event taking place.If weather is deemed adverse (unfavourable or harmful) the event will be cancelled and rearranged for a later date (pre-booked for Sunday 17th March).  | **1** | **2** | **2** | Organisers to alert emergency services in the case of any incidents.Any incidents to be reported to SUSU through the appropriate form. |

|  |
| --- |
| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
| 1 | Equipment (loading/unloading)Noise levels monitoring | Tech Team, SUSU Activities team, Indian Soc  | 19/03/25 |  |  |
| 2 | Monitor risks during the event:WeatherOvercrowdingBags & coats area | Indian Soc Committee | 19/03/25 |  |  |
| 3 | Announcements at the beginning and end of the event:* Be mindful of others and do not throw powder directly into eyes. Wear glasses or sunglasses if available.
* Do not use water
* Attendees to go home and change before using any university facilities
* Do not enter any buildings after event
 | Indian Soc Committee | 19/03/25 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Responsible committee member signature: Anika Parekh | Responsible committee member signature :Aditya Sahdev  |
| Print name: Anika Parekh | Date: 20/02/2025 | Print name: Aditya Sahdev  | Date: 20/02/2025 |

**Assessment Guidance**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

|  |  |
| --- | --- |
| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

1. Identify the impact and likelihood using the tables above.
2. Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.
3. If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.
4. If the residual risk is green, additional controls are not necessary.
5. If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.
6. If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.
7. Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.
8. The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

|  |
| --- |
| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |