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| **Risk Assessment** |
| **Risk Assessment for the activity of** | Yoga Society Palentines Paint and Sip (sober social – no alcohol being served) | **Date** | 30/1/2025 |
| **Group Name** | Yoga Society | **Assessor** | Reaya Blackwell (Vice President) |
| **Supervisor** | Rhianna Malpas | **Signed off** |  |

| ***PART A***  |
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| **(1) Risk identification** | **(2) Risk assessment** | **(3) Risk management** |
| **Hazard** | **Potential Consequences** | **Who might be harmed****(user; those nearby; those in the vicinity; members of the public)** | **Inherent** |  | **Residual** | **Further controls (use the risk hierarchy)** |
| **Likelihood** | **Impact** | **Score** | **Control measures (use the risk hierarchy)** | **Likelihood** | **Impact** | **Score** |
| Allergies  | Allergic reactions to any soft drinks which are available.  | Event organisers and attendees  | 3 | 5 | 15 | * Make attendees aware that certain soft drinks will be served an available.
* Give attendees access to any relevant allergen information.
* First aid kit on hand.
* Make attendees aware that they should make decisions in accordance with their own medical requirements.
 | 1 | 5 | 5 | * Call emergency services.
* Make SUSU and bridge staff aware of the incident.
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| Transport to and from the event | Attendees may get lost, find themselves in dangerous situations etc.  | Event organisers and attendees  | 3 | 3 | 9 | * Event organisers should ensure individuals leave the event in groups and have organised safe transport measures.
* Committee should be aware of when individuals are leaving and if they know how to get home etc
* Venue in a known student area to prevent confusion.
 | 2 | 2 | 4 | * Call emergency services if serious concerns.
* Organise safety bus to transport attendees.
* Contact SUSU about any incidents.
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| Art supplies such as paints  | Paint getting in eyes, consumption of paint, skin reactions etc.  | Event organisers and attendees  | 2 | 3 | 6 | * Make attendees aware of the art supplies involved and risks of participation.
* Ensure ingredients in paint are disclosed to attendees.
* Ensure sink and other facilities are closely available.
* Inform attendees of the risk of consuming/coming into contact with paint.
 | 1 | 3 | 6 | * Contact emergency services.
* SUSU incident report.
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| Slips, trips and falls + setting up equipment | Broken bones and other bodily injuries  | Event organisers and attendees  | 2 | 3 | 6 | * Ensure walkways are clear of paint and other art supplies or spilled drinks.
* Place wet floor signs if spills occur.
* Make a note of other obstacles in the building.
* Committee members must have access to a first aid kit.
 | 1 | 3 | 3 | * Call emergency services.
* Make SUSU incident report.
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| Fire  | Burns, smoke inhalation and other serious physical injuries | Event attendees and organisers | 1 | 5 | 5 | * Committee members must be aware of the Bridge fire procedures and fire exits.
* Inform attendees of fire exits.
* Consider individual requirements for members who may struggle to quickly exit
* Committee members must be aware of the number of attendees
 | 1 | 4 | 4 | * Call emergency services
* Make SUSU incident report
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| Overcrowding | Physical injury and distress | Event organisers and attendees | 1 | 3 | 3 | * Ensure only a suitable number of attendees for event.
* Book reasonable space in accordance with number of attendees.
* Ensure individuals have access to exits and have space.
 | 1 | 3 | 3 | * SUSU incident report
* Contact SUSU regarding barriers and other security services.
* Give members mental support for any distress or trauma caused by the event.
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| ***PART B – Action Plan*** |
| **Risk Assessment Action Plan** |
| **Part no.** | **Action to be taken, incl. Cost** | **By whom** | **Target date** | **Review date** | **Outcome at review date** |
| 1 | Ensure first aid kit is available at the event | Reaya Blackwell | 14th Feb 2025 | 19th Feb |  |
| 2 | Check with members regarding allergies, accessibility requirements and other medical disabilities | Reaya Blackwell | 14th Feb 2025 | 19th Feb |  |
| 3 | Committee must be aware of fire exits, SUSU incident policy and other relevant safety procedures. | All Yoga Soc commitee | 14th Feb 2025 | 19th Feb |  |
| 4 | Commiteee must be aware of all attendees at the event.  | All Yoga Soc committee | 14th Feb 2025 | 19th Feb |  |
| Responsible manager’s signature: R.Blackwell | Responsible manager’s signature: Rhi |
| Print name: Reaya Blackwell | Date: 30/1/25 | Print name: Rhianna Malpas  | Date: 31/01/2025 |

**Assessment Guidance**

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| 1. Eliminate
 | Remove the hazard wherever possible which negates the need for further controls | If this is not possible then explain why |  |
| 1. Substitute
 | Replace the hazard with one less hazardous | If not possible then explain why |
| 1. Physical controls
 | Examples: enclosure, fume cupboard, glove box | Likely to still require admin controls as well |
| 1. Admin controls
 | Examples: training, supervision, signage |  |
| 1. Personal protection
 | Examples: respirators, safety specs, gloves | Last resort as it only protects the individual |

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| **LIKELIHOOD** | 5 | 5 | 10 | 15 | 20 | 25 |
| 4 | 4 | 8 | 12 | 16 | 20 |
| 3 | 3 | 6 | 9 | 12 | 15 |
| 2 | 2 | 4 | 6 | 8 | 10 |
| 1 | 1 | 2 | 3 | 4 | 5 |
|  | 1 | 2 | 3 | 4 | 5 |
| **IMPACT** |

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| Impact | Health & Safety |
| 1 | Trivial - insignificant | Very minor injuries e.g. slight bruising |
| 2 | Minor | Injuries or illness e.g. small cut or abrasion which require basic first aid treatment even in self-administered.  |
| 3 | Moderate | Injuries or illness e.g. strain or sprain requiring first aid or medical support.  |
| 4 | Major  | Injuries or illness e.g. broken bone requiring medical support >24 hours and time off work >4 weeks. |
| 5 | Severe – extremely significant | Fatality or multiple serious injuries or illness requiring hospital admission or significant time off work.  |

Risk process

Identify the impact and likelihood using the tables above.

Identify the risk rating by multiplying the Impact by the likelihood using the coloured matrix.

If the risk is amber or red – identify control measures to reduce the risk to as low as is reasonably practicable.

If the residual risk is green, additional controls are not necessary.

If the residual risk is amber the activity can continue but you must identify and implement further controls to reduce the risk to as low as reasonably practicable.

If the residual risk is red do not continue with the activity until additional controls have been implemented and the risk is reduced.

Control measures should follow the risk hierarchy, where appropriate as per the pyramid above.

The cost of implementing control measures can be taken into account but should be proportional to the risk i.e. a control to reduce low risk may not need to be carried out if the cost is high but a control to manage high risk means that even at high cost the control would be necessary.

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| Likelihood |
| 1 | Rare e.g. 1 in 100,000 chance or higher |
| 2 | Unlikely e.g. 1 in 10,000 chance or higher |
| 3 | Possible e.g. 1 in 1,000 chance or higher |
| 4 | Likely e.g. 1 in 100 chance or higher |
| 5 | Very Likely e.g. 1 in 10 chance or higher |