

# Student Photographer

## Role Profile

SUSU's vision is that: **Every student loves their time at Southampton.** We exist to:

- Help Students find friendship groups
- Help students complete their degree programmes
- Give students a voice in the University and wider community

Your role is contributing towards achievement of this vision is described below:

### Main Purpose of Role:

- 1) To attend events/photoshoots on behalf of SUSU
- 2) To provide editing, technical and project management skills
- 3) To develop rapport with organisation to enhance artistic direction

**Responsible to:** Marketing Manager  
**Responsible for:** N/A  
**Grade:** Support Staff Level 2

### Main Duties of the Role

#### To attend events/photoshoots on behalf of SUSU

- Support the Union in all photography needs varying from small club and society events through to large scale union let events
- Be able to attend the events independently and work with the event leads to capture the best photographs as required
- Using equipment, maximise industry best practise to capture and deliver assets
- Provide your technical expertise when asked – supporting the wider SUSU commitment to innovation

#### To provide editing, technical and project management skills

- In collaboration with SUSU's Marketing Team, work through any photographic edit required.
- Agree and deliver to high specifications and timescales for all projects, clearly communicating & explaining technical concepts when needed
- Support the Marketing Team in the cataloguing and uploading of assets onto the SharePoint site. Proving multiple files sizes as per channel requirements.
- Support the team to manage and adhere to all GDPR requirements, including but not limited to archiving and adhering to permissions requirements.

#### To develop rapport with organisation to enhance artistic direction

- Provide an in-house support function as the go to person for all photographic needs
- Build relationships with members of SUSU and known volunteers and suppliers so that the best project outcomes are achieved.
- Build up knowledge and expertise in order to provide art direction on planned photoshoots

#### Contribute to the overall effectiveness of the Union by

- Developing and maintaining relationships with key internal and external stakeholders
- Participating in and driving personal learning and development

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- Attending all meetings and training events, as required
- Ensuring that statutory and legal obligations are met
- Supporting the implementation of the Union plan, promoting our aims and values through the goals of the departments Operational Plan
- Promoting the Union's various policies within your work, in particular Health & Safety, Equality & Diversity and Ethical & Environmental
- Contributing to the positive image of The University of Southampton Students' Union with students, University and the local community working with the team to ensure a full service is provided at all times, providing cover as necessary
- Ensuring personal knowledge and skills are updated to ensure effectiveness in meeting work objectives
- Completing such other duties as may be reasonably prescribed by the Union, appropriate to the grade and responsibilities of the post

## Person Specification

We have described below the range of experience, qualifications, knowledge, skills, and attributes we are looking for. We will use this to manage our selection process and to identify any training and development needs once in post.

KEY/QUALIFICATIONS/EXPERIENCE REQUIRED	ESSENTIAL	DESIRABLE
Experience in providing photographic support at events	X	
Experience in using photographic software packages	X	
Ability to provide necessary equipment and extensive knowledge of how to use it		X
Ability to work autonomously, whilst building relations quickly		X
Experience in delivering projects and working in a timely manor	X	
Working as part of a team on events and planned projects		X
An understanding of GDPR		X
Excellent communication skills	X	
Excellent organisational skills	X	

## Our Values

As an organisation, our values underpin our work and guide what we live by in order to achieve our mission:



### Stand Strong

We stand up for students and make sure their voice is heard.

We stand strong when facing challenges and are not afraid to be different. We think big and work to achieve great things.



### Join Together

We are an inclusive and diverse community of students and staff

We join together with each other, the University, and the local community to make a positive difference.



### Take Responsibility

We take action on the issues that matter to students and act with integrity.

We continually work to be more sustainable, challenge discrimination and prejudice. We strive to be a force for good for students and wider society.