

Rebecca – VP Education and Democracy

Area of work: Student Support and Wellbeing: Assessments; Policies and processes; Increasing understanding and support for PGT and International Students	
Sabbatical Plan Goal	Details
Goal 1: Make policies and processes more understandable to students	<p>Work so far:</p> <ul style="list-style-type: none"> Met with members of the university to discuss which policies and processes they think would be most helpful to explain Initial meeting with Marketing and University teams about a 'Did You Know' campaign, including a marketing request for a campaign logo Begun creating some social media posts for 'Did You Know' campaign online in November Discussed an in-person campaign planned for w/c 3rd February
	<p>Next steps:</p> <ul style="list-style-type: none"> Create special cons flowchart Create other easy to use materials on processes Market and run the campaign Further consider how the Widening Participation Student Advisory Board may be able to feed in with materials they want to see, this would be November if to use this mechanism
Goal 2: Continue work on assessments and student wellbeing	<p>Work so far:</p> <ul style="list-style-type: none"> Remained on the Academic Calendar Steering Group over summer, supporting with Phase 2 consultations, and helping lead on student consultation Advancing Assessments project board and pushing for reducing over assessment and improved mark schemes Pushing for combining student feedback so fewer student focus groups can feed into a wider range of projects
	<p>Next steps:</p> <ul style="list-style-type: none"> Continue ensuring that student consultation is informing next steps Try and understand more about how STARS (Southampton Transformative Assessment Re-design with Students – the university's method for looking at assessments in a school/dept at a time method) is going and the process there Support student understanding and wellbeing over assessments with informative posts and wellbeing services
Goal 3: More tailored support and understanding for PGT students and International Students	<p>Work so far:</p> <ul style="list-style-type: none"> Looking into survey data to help understand different experiences
	<p>Next steps:</p> <ul style="list-style-type: none"> Talking to students about what support they want to see and receive Learning from other SUs about what specific support they provide Continue supporting direct and specific messaging to International and PGT students where appropriate
Area of work: Student Voice and Success: Rep training; Staff training about representation; Support and promotion of reps; Enhanced student voice through more effective emailing	
Sabbatical Plan Goal	Details

Goal 1: Re-write rep training	<p>Work so far:</p> <ul style="list-style-type: none"> • Re-written the powerpoints and in-person training for both course reps and senior reps • Begun writing a new modular system of online rep training that will be easier to refer back to over the year – consulted on senior reps at the end of 23/24 to ensure the content is relevant and covers everything • Recorded a video of how to put together a Microsoft form and change the settings to send it out • Begun designing how student representation may look in new programmes such as in India
	<p>Next steps:</p> <ul style="list-style-type: none"> • Continue writing up the rest of the modular content • Continue working with SUSU, the University and External partners on representation for students not studying in-person in Southampton
Goal 2: Maintaining rep support and promotion	<p>Work so far:</p> <ul style="list-style-type: none"> • Rep of the month is still going and being used • Rep social lunches are being offered again this year • The new susu_studentvoice Instagram will be used for promoting reps and some of the work they do
	<p>Next steps:</p> <ul style="list-style-type: none"> • Keeping up support and being available for reps • Further promote rep social lunches for reps and students as some but minimal uptake so far
Goal 3: Further increasing visibility of reps and sabbs	<p>Work so far:</p> <ul style="list-style-type: none"> • Getting individual Sabb Instagram channels and posting about daily life as well as information and support for students • Requesting marketing presence at rep events/training so there is footage of reps to be used in general promotional materials
	<p>Next steps:</p> <ul style="list-style-type: none"> • Getting Sabbs and students more visible in social media throughout • Promoting representation further within the SUSU buildings • Getting rep positions listed on BlackBoard module pages so every student knows who to feedback to about their academic experience
Goal 4: Staff training and information on reps and representation	<p>Work so far:</p> <ul style="list-style-type: none"> • Regular attendance to Deputy Heads of School (Education) Network and Programme Leads Network • FAQs written for staff on representation and SSLCs • Planned workshop for staff and students to design what they want to see from representation and student voice • Invited PGR and UG/PGT Faculty Officers to senior level university meetings
	<p>Next steps:</p> <ul style="list-style-type: none"> • Create and deliver more information for SUSU staff on representation and student voice • Run the workshop and support proposals for how we can continue to improve representation
Goal 5: Enhancing student voice through more effective emailing	<p>Work so far:</p> <ul style="list-style-type: none"> • Small tweaks to help prioritise emails and increase open rates such as more accurate and informational email subject lines
	<p>Next steps:</p> <ul style="list-style-type: none"> • Increase the chances for students to have a say in areas that matter most to them • Further prioritise emails so students receive information about their areas of interest first

Area of work: Student and External Engagement: PGR support and promotion; External SU Engagement	
Sabbatical Plan Goal	Details
Goal 1: PGR support and promotion	Work so far: <ul style="list-style-type: none"> Monthly PGR emails are ongoing and have one of the highest open rates for emails from SUSU PGR Action Plan is being updated for this year with agreed actions for both SUSU and the Doctoral College
	Next steps: <ul style="list-style-type: none"> Share the PGR Action Plan with students so they can hold us, the DC and their staff accountable Support existing PGR initiatives such as the Demystifying the PhD and Beyond the Doctorate Support and enable more opportunities for PGR students to meet each other beyond research groups
Goal 2: External engagement with Students' Unions	Work so far: <ul style="list-style-type: none"> Following, engaging with and taking inspiration from other SU social media accounts Arranging and leading on meetings with Russell Group SUs about the key focus area of NHS student support
	Next steps: <ul style="list-style-type: none"> Book to visit other SUs and take notes!
Area of work: Other work	
Other Work	Details
Goal 1: Applying for Fellowship of the Higher Education Academy	Work so far: <ul style="list-style-type: none"> I ran training for school and department presidents as my required observed teaching session and written up the reflection I have written up my shorter records of activity
	Next steps: <ul style="list-style-type: none"> Write up specific case studies

Other
<p>I'm also happy to answer any additional questions about my role in any of the following BAU (Business As Usual) attendance to University Project Boards and Meetings:</p> <ul style="list-style-type: none"> Academic Calendar Steering Group Strategic Major Project (SMP): Advancing Assessments Academic Responsibility and Conduct Network Annual Monitoring Scrutiny Group Academic Quality Standards Subcommittee BlackBoard Ultra Migration Project Deputy Head of School (Education) (DHoSE) Network Digital Education Advisory Group Doctoral College Committee Doctoral College Professional Development Subcommittee

- Doctoral Supervisor Training and Resources Steering Group
- Education Partnerships Subcommittee
- Education and Student Experience Committee
- Education and Student Experience Programme Board
- External Examiner Scrutiny Group
- Occasional attendance to Faculty Education and Student Experience Subcommittee
- Generative Artificial Intelligence Working Group
- SMP: Hartley Library Transformation
- Joint Honours Working Group
- Learning Spaces Advisory Group
- NSS Intensive Taskforce
- PAT Project Steering Group
- PGR Programme Review Panels (I did FEPS and FELS last year, and FAH is in January)
- PGR Quality Monitoring and Enhancement Subcommittee
- Programme Leads Network
- Research Integrity Working Group
- Senate
- Skills Strategy Group
- SMP: Southampton Online – ad hoc
- Student Surveys Action Planning Group
- Student-Staff Liaison Committees Project
- Student Voice Network
- Trans-National Education (TNE) groups – ad hoc
- University Research Ethics Committee
- Widening Participation Student Advisory Board
- Year in Employment Board of Studies